

Frequently Asked Questions on Switzerland-Hong Kong Mutual Recognition of Funds

These frequently asked questions (FAQs) are prepared by the Investment Products Division to provide guidance to market practitioners regarding the Switzerland-Hong Kong Mutual Recognition of Funds (MRF) scheme. Firms are encouraged to contact the relevant case team in the Investment Products Division if they are in doubt on any specific issues arising from the application/interpretation of the matters relating to the MRF.

The information set out below is not meant to be exhaustive. These FAQs may be updated and revised from time to time. These FAQs are only for general reference. Compliance with all the requirements in these FAQs does not necessarily mean that an application will be accepted or an authorization will be granted. The SFC reserves the rights to exercise all powers conferred under the law.

Unless otherwise defined herein, all capitalised terms shall have the meanings given to them in the Circular on Mutual Recognition of Funds between the Switzerland and Hong Kong (Circular) issued by the SFC on 2 December 2016.

	Question	Answer
1.	How should Swiss funds that would like to seek SFC authorization submit their applications?	<p>Applications of Swiss funds seeking authorization under the MRF received by the SFC will be processed under the revamped fund authorization process (Revamped Process) as set out in SFC's circular entitled "Circular to management companies of SFC-authorized unit trusts and mutual funds – Formal adoption of revamped fund authorization process" dated 22 April 2016.</p> <p>To start an application, you have to submit to us:</p> <ol style="list-style-type: none"> a duly signed and completed Application Form; a duly signed and completed Information Checklist (http://www.sfc.hk/web/EN/forms/products/forms.html);

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		<p>c. advanced draft of the fund's offering document (including the product key facts statement(s)) and, where applicable, marked up against the latest version filed with the SFC;</p> <p>d. constitutive documents of the fund(s) (where applicable, under the circumstances as set out in Chapter 2 of the Guide (as defined below));</p> <p>e. documents (including any confirmations and/or undertakings) required to be submitted under or pursuant to the Information Checklist; and</p> <p>f. a cheque made payable to "Securities and Futures Commission" in the amount of the applicable application fee (see Q.3 of the FAQs on Application Procedures for Authorization of Unit Trusts and Mutual Funds under the Revamped Process).</p> <p>During the application process, all changes to any subsequent draft documentation must be properly and comprehensively marked up to facilitate review by the SFC.</p> <p>During the vetting process, the SFC may from time to time request for the submission of additional supporting information or documents which it deems necessary for facilitating its consideration as to whether authorization should be granted.</p> <p>In preparation for their applications, applicants should also refer to the "Guide on Practices and Procedures for Application for Authorization of Unit Trusts and Mutual Funds" (the "Guide") which is posted on the SFC's website for necessary information and reference.</p> <p>Applicants should submit physical copies of all the relevant application documents to the SFC at:</p> <p style="padding-left: 40px;">Investment Products Division Securities and Futures Commission 35/F, Cheung Kong Center, 2 Queen's Road Central, Hong Kong</p>

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		<p>Applicants that would like to submit soft copies of the application documents can email the documents to mrfsitzerland@sfc.hk. Applicants should clearly indicate the names of the applicants and the names of the funds under application in both the emails' subject and body.</p> <p>An application is considered received by the SFC only upon the SFC's receipt of the physical copies of all the required application documents and application fees.</p> <p>In general, the Investment Products Division will issue a letter (Take-up Letter) within 5 business days upon the receipt of the Application Form, the Information Checklist, all the necessary documents in support of the application and the applicable application fee, to inform the applicant that the SFC will process the application. The date of the Take-up Letter (i.e. the Take-up Date) is the date on which the SFC formally takes up the application. Once an application is taken up, the application fee will not be refunded.</p>
2.	<p>Who can issue marketing materials in respect of Recognised Swiss funds? Will these marketing materials need SFC's prior authorization?</p>	<p>All advertisements and marketing materials in relation to a Recognised Swiss Fund issued in Hong Kong shall comply with the relevant Hong Kong laws and regulations, including but not limited to the requirements set out in the Advertising Guidelines Applicable to Collective Investment Schemes Authorized under the Product Codes issued by the SFC.</p> <p>Recognised Swiss Funds should issue advertisement and marketing materials via a representative or distributor who is licensed or registered for Type 1, 4 or 6 regulated activity or based on other applicable exemptions under section 103 of the Securities and Futures Ordinance. Such materials would not be subject to authorization/pre-vetting by the SFC but would be subject to post-vetting by the SFC. The representative or distributor should also take responsibility for the advertisements and marketing materials that it issues.</p>
3.	<p>Will the Hong Kong representative of a Recognised Swiss Fund be required to be</p>	<p>To be eligible to act as a Hong Kong representative, the Code on Unit Trusts and Mutual Funds requires a Hong Kong representative must be licensed or registered</p>

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	licensed by the SFC?	<p>under the Securities and Futures Ordinance.</p> <p>The Code on Unit Trusts and Mutual Funds does not mandate that the Hong Kong representative must be licensed or registered for any particular regulated activity. However, Hong Kong representatives that carry on regulated activities under the Securities and Futures Ordinance must be licensed or registered accordingly. For example, if the Hong Kong representative would like to distribute the Recognised Swiss Fund in Hong Kong, it would need to be licensed for Type 1 Regulated Activity.</p> <p>Please refer to Chapter 9 of the Code on Unit Trusts and Mutual Funds for further details.</p>
4.	What are the language requirements for the Hong Kong offering documents of Recognised Swiss Funds?	<p>The Hong Kong offering documents of the Recognised Swiss Funds should be prepared in English and Chinese.</p> <p>Applicants should submit the English version of the fund's Hong Kong offering documents at the time of application. Applicants are required to submit the Chinese version of such offering documents prior to authorization.</p> <p>Applicants should submit written translation certificate (in prescribed form as set out in the Information Checklist http://www.sfc.hk/web/EN/forms/products/forms.html) regarding the truth and accuracy of the English and Chinese translation.</p> <p>The English and Chinese translations should take into account market practices and customary use of Chinese language in Hong Kong.</p>
5.	The constitutive documents and financial statements of Swiss funds are prepared in official Swiss language (German, French or Italian). Are these documents required to be translated into English and Chinese when a Swiss fund seeks SFC authorization?	<p>The constitutive documents and financial reports of a Recognised Swiss Fund shall be made available to Hong Kong investors in either English or Chinese.</p> <p>The language in which these documents are made available to Hong Kong investors should be clearly disclosed in the Hong Kong offering documents.</p>

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6.	Will the Guide on Practices and Procedures for Application for Authorization of Unit Trusts and Mutual Funds (the Guide), as revised/updated from time to time, apply to Swiss funds seeking SFC's authorization?	<p>The Guide contains detailed guidance to facilitate applicants' preparation of their applications seeking SFC's authorization of unit trusts and mutual funds and compliance with the requirements under the SFC Handbook for Unit Trusts and Mutual Funds, Investment-Linked Assurance Schemes and Unlisted Structured Investment Products, the Code on Unit Trusts and Mutual Funds and other applicable regulatory requirements as may be issued by the SFC from time to time.</p> <p>Applicants should refer to the Guide for necessary information and reference and must exercise professional judgment at all times to ensure compliance with the applicable regulatory requirements as set out in the Guide.</p> <p>Applicants are encouraged to contact the relevant case team in the Investment Products Division if they have any questions.</p>

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