

## Filing Form for Notice of Scheme Change(s) that Do Not Require SFC's Prior Approval in respect of Investment-Linked Assurance Schemes

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- The issuer/applicant is reminded to use/fill in this filing form for the purpose of filing for (i) changes falling within 7.3 of the Code on Investment-Linked Assurance Schemes ("ILAS Code"); (ii) changes to investment option(s) that fall within 7.1 of the ILAS Code but do not require SFC's prior approval ("UF Driven Changes")<sup>1</sup>; and/or (iii) other changes falling within 7.1 of the ILAS Code that do not require SFC's prior approval as set out below.
- The issuer/applicant is reminded to tick ALL boxes that are applicable in this filing form.

To: Investment Products Division  
 Securities and Futures Commission  
 Attention: [name of officer (if applicable)]

Dear Sirs,

1. We \_\_\_\_\_ (acting on the instructions of \_\_\_\_\_) [state the name of applicant] (please delete if the applicant is making this filing directly) hereby file to the Commission the notice(s) to policyholders regarding the change(s) falling within 7.3 of the ILAS Code and/or the UF Driven Changes to the scheme(s) as referred in paragraph 2 below.

2. The change(s) is/are related to the following Investment-Linked Assurance Scheme(s) ("ILAS") authorized by the Commission:-

Name of the ILAS

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

(Please use separate sheet(s), if necessary)

3. We confirm that the change(s) as referred in items (a) to (c) below is/are not subject to the SFC's prior approval pursuant to 7.1 of the ILAS Code. Nature of the change(s) is set out below:

- (a) UF Driven Changes (please enclose a copy of the notice(s) from underlying fund(s) for reference). Nature of the change(s) is set out below:

<sup>1</sup> The Circular to Issuers of SFC-authorized ILAS dated 12 November 2013 entitled "Streamlined Measures to Enhance the Processing of Application for Scheme Changes and Revision of Offering Documents in respect of ILAS" (the "Circular") sets out, among other things, the streamlined measures introduced by the Commission with respect to the UF Driven Changes. UF Driven Changes are changes to investment options that fall within 7.1 of the ILAS Code which solely reflect the changes made to the corresponding SFC-authorized underlying funds. Issuer/applicant should ensure compliance of, among others, the ILAS Code and other guidelines that are published by the Commission from time to time.



- (i) Change of constitutive documents
- (ii) Change of key operators (or their regulatory status or controlling shareholder):
  - management company or its delegate(s)
  - trustee/custodian
  - Hong Kong representative
  - others \_\_\_\_\_

Brief description of change(s)	Name of affected investment option(s)	Name of affected ILAS	Effective date of the change

*(Please use separate sheet(s), if necessary)*

- (iii) Change of investment objectives, policies and restrictions

Brief description of change(s)	Name of affected investment option(s)	Name of affected ILAS	Effective date of the change

*(Please use separate sheet(s), if necessary)*

- (iv) Change of fee structure, dealing and pricing arrangements

Brief description of change(s)	Name of affected investment option(s)	Name of affected ILAS	Effective date of the change

*(Please use separate sheet(s), if necessary)*

- (v) Other change(s) that may materially prejudice holders' rights or interests

\_\_\_\_\_

- (b) Change of intermediate shareholder(s) of key operator(s) which will not result in any change in the ownership interest of the ultimate controlling shareholder(s) of the following key operator(s):
  - applicant company     management company or its delegate(s)
  - others \_\_\_\_\_

Brief description of the change(s): \_\_\_\_\_

Reason(s) for the change(s): \_\_\_\_\_



Name of affected investment option(s) (if applicable)	Name of affected ILAS	Effective date of the change

*(Please use separate sheet(s), if necessary)*

*(Please delete as appropriate)* We confirm that / *(If the applicant is not the key operator)* \_\_\_\_\_ *[Insert name of key operator]* has confirmed that (please enclose confirmation from the key operator):

- (i) there is no impact on or change in the management or operations of the relevant key operator of the scheme as a result of the change of intermediate shareholder(s);
- (ii) there is no material adverse impact on the scheme(s);
- (iii) there is no change in the ownership interest and control of the ultimate controlling shareholder(s) of the relevant key operator; and
- (iv) the change in respect of intermediate shareholder(s) has already been approved by the prudential / primary regulator(s) of the relevant key operator (or a confirmation that such an approval is not required). *[Note: Substantiating evidence shall be provided with this confirmation.]*

(c) Change(s) which fall within 7.3 of the ILAS Code

(a) Brief description of change(s) (b) Reason(s) for the change(s)	Name of affected investment option(s) (if applicable)	Name of affected ILAS	Effective date of the change

*(Please use separate sheet(s), if necessary)*

4. Proposed notice period to be served to policyholders regarding the change(s) as referred in paragraph 3 above.

5. We confirm that, in respect of the change(s) as referred in paragraph 3 above, that:-

- (a) the notice(s) to policyholders already contain(s) the key information of the change(s);
- (b) the notice period to be provided to policyholders is in compliance with the constitutive documents and offering documents of the scheme(s) and the applicable provisions of the ILAS Code;
- (c) the change(s) is/are in compliance with the applicable provisions of the ILAS Code and the applicable provisions in the Overarching Principles Section of the SFC Handbook for Unit Trusts and Mutual Funds, Investment-Linked Assurance Schemes and Unlisted Structured Investment Products (“SFC Handbook”);



(d) the change(s) contain(s) nothing that would in any way contradict or result in any breach of the applicable provisions of the ILAS Code and the applicable provisions in the Overarching Principles Section of the SFC Handbook; and

- (e)  the revised offering documents of the scheme(s) reflecting the change(s) will be filed with the Commission in due course / were filed with the Commission on \_\_\_\_\_ (*please delete as appropriate*);  
 no amendment / update to the offering documents of the scheme(s) is necessary.

6. (If applicable) We have instructed \_\_\_\_\_  
[*please state name of law firm*] to act on our behalf in relation to this filing. The contact details of the lawyer(s) handling the matter are as follows:-

Name of lawyer-in-charge: \_\_\_\_\_

Position: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

7. We confirm that unless otherwise specifically allowed for in this filing form, no deletion, addition or amendment has been made to standard template of the current prescribed filing form as published on the SFC website.

Yours faithfully,

\_\_\_\_\_  
Name:  
Position:  
Duly authorized  
For and on behalf of  
[*Applicant's name*]

Date: \_\_\_\_\_